



BOARD OF TRUSTEES SPECIAL VOTING MEETING

MINUTES - June 21, 2018

Attendance:

Board: Eva Swymelar, Janel Work, Mike Gahr, Greg Scott, Kathy Drennan, Martha Stephens, Kent Wenger, Dan Rufo, Shawn Glick

School: Gina Guarino-Buli, Heather Rinker, Michelle Boyd, David Cosme, Harold Smith

Public: Diane Hope

Pre- Meeting

Development committee (not executive session) meeting where all board members are requested to attend - Review proposal and meet with the proposed realtor.

Board Meeting

1. Call to order –
 - a. K. Wenger called the meeting to order at 6:35 PM
2. Opening Statements
 - a. K. Wenger announced that Martha Stephens has resigned her position on the board, as of July 30th, 2018.
3. Review and Accept Minutes form May 25, 2018
 - a. A. Bragoli made motion to accept the minutes and S. Glick seconded. The motion passed. P. LaGarde abstained.
4. Review and accept minutes from June 11, 2018 Voting Meeting.
 - a. A. Bragoli made a motion to accept the minutes and M Gahr seconded. The motion passed. P. LaGarde abstained.
5. Academy Council Update - None
6. Student Hearing result -
7. Committee Meeting updates
 - a. Development Committee - Gina

- grade.
 - 2. Only 14% of the tuition receivables outstanding as of 6/14.
 - ii. Discussion on APEX -
 - 1. IT audit - review systems and processes according industry standards to and construct Strategic Plan for technology. Work with Administration as a demonstration - 90 Day onboarding.
 - iii. Budget presentation and Vote
 - a. Various line item increases and decreases in both revenue and expenses.
 - b. Revenue and expenses were updated with actual numbers as of May 31, 2018 (11 months).
 - c. Base Revenue is calculated using PDE 363 rates effective for FY 2018.
 - d. Enrollment is based on 1069 students.
 - 2. Total Revenue is up 4.11% and Total Expenses are up 2.21%.
 - 3. Operating Surplus of \$462K, which is an increase of \$223K over current budget and is used to pay debt obligations, capital improvement projects (i.e. 1-to-1 computers), etc. Increase is due to new PDE 363 rates.
 - 4. Major/Additional Expenses in the budget:
 - a. Changes in Full Time Equivalent FY18 to FY19 = .9 increase
 - b. Purchase of 1 or 2 vans.
 - c. Student Information System to replace Infinite Campus, which is RA's grade book, attendance, discipline, health, etc.
 - d. Budgeted \$59,150 for Apex IT Consultants to do an audit of our technology system to implement technology strategies that align with the school's strategic plan. This company will also help streamline our ticket system response time, verify all systems and help with best practices.
 - e. Payroll Alignment to increase certain starting salaries up to 5% and align all instructional salaries by same % if necessary. This is per a

prior Board meeting and is needed since starting salaries for new teachers will be greater than the salaries of some teachers who have been here for several years. After all the adjustments were made, total payroll only increased 2.4%.

- iv. J. Work made a motion to approve the FY18-19 Budget and E. Swymelar seconded. The motion passed.
- e. Business Manager's Report
 - i. J. Work made a motion to accept the Business Manager's Report and S. Glick seconded. The Motion Passed.
- f. Legislative Awareness Committee
 - i. Not met
- g. Strategic Awareness Committee
 - i. Foundation discussion - Discussed creation of a Foundation that would operate on behalf of Renaissance Academy. Legal Council has been solicited and will present to the Development Committee and the committee will bring recommended agent to board for presentation and review.
- 8. Administration Report
 - a. Lower School
 - i. Not present
 - b. Upper School
 - i. Good Finish to the school year
 - c. Dean of Students
 - i. Raised \$5700 from Golf Outing
 - d. CEO
 - i. Annual Report for Charter - Reviewers need access to Board Minutes from Website.
 - e. Accept updated Staff Roster
 - i. No Changes
- 9. Old Business
 - a. School growth expansion opportunities - Discussion not needed
 - b. Break for Executive Session (held to end of meeting)
- 10. New Business
 - a. Anti-Bullying Policy - VOTE
 - i. A. Bragoli made a motion to approve the anti-bullying policy as presented and M Gahr seconded. The motion passed. S. Glick and P. LaGarde abstained.
 - b. Review Realtor Agreement- VOTE
 - i. D. Rufo made a motion to sign the partnership agreement with Fidelity Commercial Real Estate Alliance and A. Bragoli seconded. The motion passed.
- 11. Public Comment - None
- 12. Adjournment - Meeting adjourned at 7:45PM